

CURRENT VACANCIES as of
March 2017
For COMMISSIONER-APPOINTED
BOARDS, COMMITTEES & COMMISSIONS

The Charles County Commissioners are seeking County residents to fill vacancies on the following
Boards, Committees & Commissions:

- **Adult Public Guardianship Review Board**
- **Alarm Review Board**
- **Animal Matters Hearing Board**
- **Area Council on Aging**
- **Board of License Commissioners (Liquor Board) *District 2***
- **Board of Social Services**
- **Business Development Loan Fund for Women, Minorities, and Veterans (formerly Disadvantaged Business Loan Review Committee)**
- **Commission on Individuals with Disabilities**
- **Commission for Women**
- **Ethics Commission**
- **Heritage Commission**
- **Homeowner's Association Dispute Review Board**
- **Library Board of Trustees**
- **Nuisance Abatement Board**

Applications are available on the Charles County Government website at <http://www.charlescounty.org/apps/citizenadvisory/public/enterApplication.jsp> or by contacting Carol DeSoto, Senior Commissioner Specialist at 301-645-0691 or e-mail desotoc@charlescountymd.gov. *A separate application must be submitted for each membership to which you wish to apply.*

POSITIONS REMAIN OPEN UNTIL FILLED

Vacancy/Vacancies:

On the 11-member **Adult Public Guardianship Review Board**. The Commissioners are seeking to appoint a Doctor, a Registered Pharmacist, and a Psychiatrist. The Board provides impartial oversight of the care and services provided for the individuals under public guardianship; reviews the current status of health and welfare of these persons; and makes recommendations as to whether guardianship should be continued as established, modified, or terminated. The Board meets twice a year and as needed for emergency situations. Members serve 4 year terms.

On the **Alarm Review Board** for an Alarm User from the Public at Large and a Local Alarm Business Representative. The Board was established by Ordinance No. 98-48 to encourage alarm users and alarm businesses to maintain operational reliability and to properly use alarm systems to reduce/or eliminate false

alarm dispatch requests. The Alarm Review Board will conduct periodic reviews of false alarm records and formal hearings to consider evidence presented by interested parties regarding appeals from fines and/or other charges relating to installation or operation of an alarm system. The Board meets as needed.

On the 9 member **Animal Matters Hearing Board** for a citizen member. The task of the Animal Matters Hearing Board is to hear and decide upon receipt of a written complaint or request from a person receiving a violation notice, to conduct a public hearing after due notice to determine whether violations of these regulations have occurred and whether a person subject to an order of the Board has complied with that order. The Board meets on the 1st and 3rd Tuesday of each month at 6:30pm. Members serve 4-year terms.

On the **Area Council on Aging** for citizen members (from the senior community over the age of 60); Members serve 4-year terms. The Council promotes the welfare and betterment of senior citizens of Charles County by working actively and cooperatively within the community; develops awareness and understanding of problems and concerns; and develops community support for programs designed to benefit and support the senior citizen population. The Council meets monthly on the second Thursday at the Richard Clark Center at 9:30 am.

On the **Board of License Commissioners - Liquor Board** for a **District 2 Representative**. The task of this Board is to review and approve the issuance and renewal of liquor licenses in Charles County, and establish penalties for violations. The Board meets the 2nd Thursday of each month at 10:00 a.m. in the County Government Building. Members serve four-year terms.

On the **Board of Social Services** for a Citizen Members. The Board of Social Services is tasked with dealing with policies, programs, and problems of the local Department of Social Services and Public Assistance administration. This board meets the 3rd Monday of the month at 7:00 pm.

On the **Business Development Loan Fund for Women, Minorities, and Veterans (formerly Disadvantaged Business Loan Review Committee)** for a small business owner and Finance /Banking member. This Committee serves as an advisory review body for the purpose of reviewing and approving loans to eligible businesses under the procedures of the Disadvantaged Loan Fund. The Committee meets only when applications are received on an as needed basis.

On the **Commission on Individuals with Disabilities**. This board provides the Charles County Commissioners with advice, information and assistance with the Americans with Disabilities Act, to increase social acceptance and ensure full participation of individuals with disabilities in the many facets of County life. Meetings are held on the 3rd Monday of every month at 3pm at County Government building in the office of the Safety Officer.

On the **Commission for Women** for citizen members. The Commission serves as a referral agency for women needing assistance; support and encourage volunteer programs of benefit to women; Publicize activities and services of interest to women; encourage educational and job training opportunities for women; Promote public forums on women's needs and problems; publicize newly passed legislation that affects women; promote continuing equal opportunity in education, employment, sports, and health care; focus on current family issues; and operate at all times and in all matters as a non-political, non-partisan commission. Members serve 4-year terms.

On the **Ethics Commission** for a citizen member. The responsibilities of this Board are to devise, receive and maintain all forms generated by the Charles County Code, Chapter 170, Code of Ethics; to provide published advisory opinions to persons subject to the aforementioned code as to the applicability of the provisions; to investigate, process and make determinations as to complaints filed alleging violation of the aforementioned code; and to conduct a public information program regarding the purpose and application of the aforementioned code. The Board meets at least quarterly and currently on a monthly basis at 7:00 pm in the County Government Building. Members serve four-year terms.

On the **Heritage Commission** for Citizen Members. The task of the Heritage Commission is to manage, procure, preserve and disseminate materials relating to the local history of Charles County. Members serve 4-year terms.

On the seven-member **Homeowners' Association Dispute Review Board** for a member who is a resident of a Self-managed or Professional HOA Community. This board meets as needed to hear and resolve disputes between a homeowners' association and a homeowner regarding the covenants or restrictions of the homeowners' association. The Board meets as needed in the evenings at the County Government Building. Members serve three year terms

On the **Library Board of Trustees**. The vacancy is for a citizen member. The task of the Board is to deal with all aspects of the library, including services, staff, rules and regulations and other functions for the proper delivery of library services. The Board meets on the first Thursday of each month at 5:00 p.m. Members serve four year terms.

On the seven-member **Nuisance Abatement Board** for a citizen member. This Board conducts hearings pertaining to citizen complaints regarding unsightly accumulation of paper, junk, vehicle parts, trash, garbage, leaves, etc. and if grass, weeds, uncultivated vegetable growth, briars, bush and plants are more than 1 foot high on private property.